

## How to print your own license online

Outfitters and Guides can now print their own licenses from online also.

Login to the website using your renewal login information. You should see this:

Logged in as: [Collections \(0\)](#) | [Reports \(1\)](#) | [Account Management](#) | [Logout](#)

**NOTE:** This website is periodically updated and this page may look slightly different than renewal information you were provided.

**Your name is here** (points to the user name area)

Home | **Professional & Occupational Licensing** | Health Care Licensing

Welcome  
You are now logged in.

What would you like to do today?  
To get started, select one of the services listed below:

- Licensee Lookup  
[SEARCH FOR A LICENSEE](#)
- Professional & Occupational Licensing  
[APPLY FOR A LICENSE](#)  
[RENEW / PRINT LICENSE](#)
- Health Care Licensing  
[NEW FEATURES COMMING SOON](#)  
[RENEW / PRINT LICENSE](#)

**Click here to display your license details. Health Care includes Veterinarians and any other health related professional licenses such as Physicians and Dentists. All other license types are under Professional & Occupational Licensing.**

**Click either to display your license details. See above note regarding which license type you are.**

When the next page opens you should see this:

Home | Professional & Occupational Licensing | **Health Care Licensing**

[New features coming soon](#) | [RENEW/PRINT LICENSE](#)

**Records**

Showing 1-1 of 1 | [Download results](#) | [Add to collection](#)

<input type="checkbox"/>	Date	Application/License #	Application/License	Expiration Date	Status	Action
<input type="checkbox"/>	11/05/2007	<a href="#">729-2007</a>	HCLB/Nursing/Registered Nurse/License	12/31/2014	Active Renewal: Approved	

**Search for Records**

Enter information below to search for records.

- Site Address
- Contractor License Information
- Parcel Number
- Record Information
- Contact Information

Use the drop-down list to change the search type.

**General Search** |

**Click here.**  
This is your license number.  
Example is NUR-NUR-LIC-9999

## How to print your own license online

This next page will take a bit longer to open, but be patient and once it does open you should see:



The report opens in another window and is a PDF type of document. Click on the printer icon to print you license anywhere. If you do not have a print icon on a toolbar then click ctrl+p to bring up the printer dialog box.

The following license types CANNOT be printed form online as they get an ID card which takes a special ID card color printer to produce, which most citizens don't have access to:

- Electricians, Master, Journeyman and Residential personal licenses
  - Electrical Contractor licenses can be printed from online.
- All Private Security licenses, personal licenses.
  - Private Security businesses can be printed from online.