Board of Funeral Service
301 South Park
PO Box 200513
Helena MT 59620-0513
(406) 444-6880

RENEWAL APPLICATION

☐ **Check For New Address.**
Indicate any changes below.

License No

Name

Address

City State Zip Code

Country

☐ MORTUARY (MTY) $450.00
☐ CREMATORY (CRE) $450.00
☐ MORTUARY BRANCH FACILITY (MBF) $ 75.00
☐ PRIVATE-FOR-PROFIT CEMETERY - $1,500.00

Your Montana Funeral Service business license license will expire on July 1.

TO RENEW ONLINE GO TO: **https://ebiz.mt.gov/pol** (Online transactions must be completed no later than 11:59 PM, MT on the renewal deadline date. Failure to complete the transaction by 11:59 PM, will result in the addition of a late fee.)
OR

1) Complete the renewal application.
2) Answer the disciplinary question at the bottom of the form.
3) Submit a check or money order for the amount indicated above, made payable to the Board of Funeral Service. Do not send cash. Canadian and foreign residents pay in U.S. funds only.
4) Renewals with a U.S. Postal Service postmark after **JULY 1** will be assessed a penalty fee by state law of 100% of the renewal fee. This fee will be in addition to the renewal fee and the assessment fee.
5) Sign the renewal application.
6) Return the renewal application and fee to the Board office postmarked by **JULY 1**.
7) A renewal returned to a licensee for any reason must be re-postmarked by **JULY 1** to avoid paying the late fee.

Incomplete or unsigned renewal applications will not be processed and will be returned. It is unlawful for an entity that refuses or fails to renew the license to operate in this state.

HAVE ANY LEGAL OR DISCIPLINARY ACTIONS BEEN INSTITUTED AGAINST YOU OR ANY OF YOUR PROFESSIONAL LICENSES SINCE EITHER YOUR INITIAL LICENSURE IN MONTANA OR SINCE YOU RENEWED YOUR LICENSE, WHICHEVER OCCURRED LATEST?

○ **Yes** If so, please attach copies of the document that initiated each action and all final orders. Mont. Code Ann. Sec 37-1-105 requires that you report this information. Failure to accurately furnish the information is grounds for denial or revocation of your license.

○ **No**

I hereby declare under penalty of perjury the information included in my renewal to be true and complete to the best of my knowledge.

Your signature:_____ Date: _____

DO NOT SEND CASH