Board of Pharmacy
301 South Park
P.O. Box 200513
Helena, MT 59620-0513
(406) 444-6880
dlibsdpha@mt.gov

RENEWAL APPLICATION

License No.: _____

☐ **Check For New Address.**
Indicate any changes below.

E-Mail: _____

Name					
Address					
City		State		Zip Code	
Country		Telephone #			

Your **Montana Pharmacist** license will expire on June 30.

TO COMPLY WITH ARM 24.174.404 AND 24.101.301 – ABATEMENT OF RENEWAL FEES, THE BOARD OF PHARMACY WILL REDUCE RENEWAL FEES BY 50% DURING THE REGULAR 2016 RENEWAL PERIOD AS INDICATED BELOW. LATE FEES WILL APPLY FOR THOSE RENEWING AFTER JUNE 30, 2016. LATE FEES ARE 100% OF THE RENEWAL FEE.

Please check the following licenses you wish to renew:

- ☐ Pharmacist - Abated fee of $55.00 (if postmarked after June 30, $110.00)
- ☐ Inactive Pharmacist - Abated fee of $12.50 (if postmarked after June 30, $25.00)
- ☐ Clinical Pharmacist Practitioner - Endorsement fee of $25.00 (if postmarked after June 30, $50.00)
- ☐ The MPDR annual fee of $30.00 (if applicable - see below)

TO RENEW ONLINE GO TO: https://ebiz.mt.gov/pol OR:

1) Complete the renewal application.
2) Answer the disciplinary question at the bottom of the form.
3) Review the Continuing Education statement below.
4) Submit a check or money order for the total of all the licenses you wish to renew. Make payable to the Board of Pharmacy. Do not send cash. Canadian and foreign residents pay in U.S. funds only.
5) Renewals with a U.S. Postal Service postmark after June 30 will be assessed a penalty per the above schedules.
NO EXCEPTIONS!
6) Sign the completed renewal application.
7) Return the completed renewal application and fee to the Board office postmarked by June 30.
8) A renewal returned to a licensee for any reason must be re-postmarked by June 30 to avoid paying the late fee.

MPDR FEE STATEMENT:

All Montana licensees who are authorized to prescribe or dispense controlled substances in Schedules II-V are required to pay a $30 annual fee for establishing and maintaining the Montana Prescription Drug Registry (MPDR); see Montana Code Ann. Sec. 37-7-1511 (1), effective July 1, 2015, as amended by the Montana Legislature. The MPDR is administered by the Board of Pharmacy. The MPDR Fee is collected as a separate fee as part of license renewal. Payment is required whether or not the licensee is physically located in Montana or uses the MPDR online program.

☐ I attest that the MPDR Fee does not apply to me.

CONTINUING EDUCATION UNIT (CEU) STATEMENT:

The Board requires 1.5 CEU (15 clock hours) with a minimum of 5 hours to be obtained in an approved group setting **OR** 2.0 CEU (20 clock hours) if you do not take at least 5 hours in an approved group program. The CEU is required within 12 months prior to June 30 in order to renew your license. An additional 15 hours may be accumulated and applied to the following licensing year. Once approved, a course may not be used more than once to satisfy the requirement. Pharmacists renewing as a new graduate are exempt from this requirement. Pharmacists residing in another state are required to meet Montana's requirement for continuing education.

The Board will be conducting a random audit of licensees following the renewal to insure compliance. If you are among those selected, you will be notified to submit documentation that you have completed the requirement.

ANY CEU NON-COMPLIANCE DETERMINED BY THE AUDIT WILL BE HANDLED BY THE BOARD AS A DISCIPLINARY MATTER.

○ YES ○ NO Have you completed the continuing education unit requirements described above for this renewal period? If not, please contact the Board office.

○ N/A Not applicable – first time renewing license as a new graduate.

You may not renew your license if CEU requirements have not been completed. You may renew the license once the CEU requirements are met.

HAVE ANY LEGAL OR DISCIPLINARY ACTIONS BEEN INSTITUTED AGAINST YOU OR ANY OF YOUR PROFESSIONAL LICENSES SINCE EITHER YOUR INITIAL LICENSURE IN MONTANA OR SINCE YOU RENEWED YOUR LICENSE, WHICHEVER OCCURRED LATEST?

○ YES If so, please attach copies of the document that initiated each action and all final orders. Mont. Code Ann. Sec 37-1-105 requires that you report this information. Failure to accurately furnish the information is grounds for denial or revocation of your license.

○ NO

Your Signature: _____ Date: _____

DO NOT SEND CASH