

Montana Board of Realty Regulation
301 South Park Avenue 4th Floor
PO Box 200513
Helena MT 59620-0513
PHONE: 406-841-2202

EMAIL: DLIBSDLicensingUnitB@mt.gov WEBSITE: www.realestate.mt.gov

APPLICATION PROCEDURES FOR REAL ESTATE TIMESHARE SALESPERSON

****FAXED OR E-MAILED APPLICATIONS WILL NOT BE PROCESSED AS ORIGINAL SIGNATURE REQUIRED. E-check and Credit Card Information cannot be used as payment if completing a paper copy. Please go to www.ebiz.mt.gov/pol to complete an online application and use a credit card or e-check.****

LICENSING REQUIREMENTS:

- Must be 18 years of age.
- Must complete a pre-licensing correspondence course given by the Montana Board of Realty Regulation. The course is given upon request.
- Must provide evidence of completion of accredited high school or equivalent.
- File a completed application with the Montana Board of Realty Regulation.

FEES FOR LICENSURE:

- | | |
|-----------------------------------|---------|
| - Timeshare Salesperson licensure | \$35.00 |
| - Prelicensing Education Course | \$25.00 |

Make check or money order payable to the Montana Board of Realty Regulation

DO NOT SEND CASH

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TIMESHARE SALESPERSON
APPLICATION FOR LICENSE / CERTIFICATE OF COMPLETION
Application Fee: \$35.00

COMPLETE THIS APPLICATION ONLINE AT WWW.EBIZ.MT.GOV/POL

This is a multi-use application form. Please read carefully. Certain parts may not apply to every application.

TIMESHARE SALESPERSON

Please provide the following information:

1. Name _____

2. Name of Development _____

3. Street Address _____

_____ City State Zip

4. Mailing Address _____

_____ City State Zip

5. Phone Number _____ Fax _____

6. State of Residence _____ Date of Birth _____

7. Social Security Number ____-____-____ E-mail Address _____

1. Are you presently licensed in Montana as a real estate broker or salesperson?

a. ____ yes b. ____ no

2. If above answer is yes, indicate which license you hold.

a. broker ____ b. salesperson ____

3. If you have not ordered and completed the correspondence course offered through the Board of Realty Regulation, attach documentation demonstrating advance approval of the required course or courses of education, course content, hours, your attendance, your successful completion, and the name, address, and phone number of the instructor or administrator.
4. If you are not a resident of Montana, you must complete and file with the board an irrevocable consent to service of process. A form is included or available from the board.
5. Please include the appropriate fee.
 - a. Timeshare Salesperson.....\$35.00
 - b. Correspondence Course.....\$25.00

I hereby certify that this application and the required supplemental documents are true and complete to the best of my knowledge.

Signed

Date